

**Woodhouse Parish Neighbourhood Plan
Advisory Group Meeting MINUTES
Monday 20th July, 7pm-10:30pm
Zoom Call**

Attendees: Gary Kirk, Neil Davidson, Peter Searancke, Ann Irving, Merrin Pearce, Malcolm Whitmore, Chris Drane, Paul Rowley, Iqbal Rassool, Kate Moore

ITEM	WHO	DETAIL
Introduction	ND	<p>General Overview and progress report, set out the process for giving feedback.</p> <p>There are two sections to the NP: The main plan; and the Community Actions (CBC nor the examiner will be interested in the Community Actions section) Peter Searancke will manage the Community Actions section.</p>
Review of NP Draft	AG	<p>AI to consolidate the history content (it's currently dotted throughout the plan. Needs to be consolidated and reduced)</p> <p>KM to work with AI on the environment introduction section.</p> <p>MP to write short section about community consultation prior to YL involvement.</p> <p>GK to adopt Kate's vision statement and then summarise the Plan objectives. PR noted that if there is mention of climate change within the vision, then we need to reflect that within the plan objectives and then fold into the Community Actions.</p> <p>IR mentioned that for clarity we need the Plan to be referred to as Woodhouse Parish rather than Woodhouse (as there is also a village called Woodhouse)</p> <p>AI questioned the volume of affordable housing being put forward. ND explained that the Housing Group felt it was better to propose the most flexible arrangement to landowners offering their sites for inclusion rather than risk sites being withdrawn altogether. Need to ensure that the NP delivers at least the suggested quota for the NP to be upheld.</p> <p>CD need to define what we mean by District</p> <p>AI, KM, MP all agreed that boundary treatment are v.important. AI suggested that some of the key elements of the design statement are incorporated within the main plan to reduce the risk of them being missed. PR suggested that the body of the doc refers certain issues to the design statement rather than only including some of them in the main doc.</p> <p>GK suggested that we strengthen the reference to the plan and refer to the VDS for WH and WHE with examples. The Plan will highlight the key issues of the VDS and also direct planners to the full VDSs in the appendices.</p> <p>General discussion about the overall length of the Plan and process to include all important content and be selective about removing content that isn't contributing planning relevant content.</p> <p>BS requested that the country parks are incorporated within the map on page 26 Section "Existing Environmental Designations" - need to include Beacon Hill Country Park and Broombriggs and Windmill Hill Country Park.</p> <p>GK raised concern that we have a lot of views and they're quite panoramic (ie not specific enough). Suggestion that we leave it in for Sec14 and wait to see whether CBC objects. KM is reviewing the list to determine the most significant and whether any could be removed.</p> <p>Discussion about conservation area mention. GK felt they should be referenced in the design section</p>

		<p>Policy Env10 was queried - renewable energy. PR commented that it was very prescriptive but not comprehensive. CD commented that this policy contradicts policies later in the plan. GK to send out alternative policies to the Env. group. PR to draft alt. policy and circulate to group. Also to be incorporated into Community Actions section.</p> <p>PS to review policy about support for expansion of schools amongst sustainability group</p> <p>Pedestrian route from Bird Hill to Main St to be evaluated as part of Community Actions. Remove specific reference from doc.</p>
Overview of next steps	GK	<ol style="list-style-type: none"> 1. Need to agree the narrative that goes into the Neighbourhood Plan 2. After feedback from this meeting, amendments will be made. 3. CBC will review the plan for Environmental Screening (a determination of whether the plan harms or benefits the environment) 4. Can then commence Reg 14 (a minimum of 6 weeks - increased to 7 weeks due to summer holidays) so the plan goes out to residents and stakeholders 5. Amendments according to that feedback will be made 6. The plan will then be formally submitted to CBC
Financial update	CD	not covered
Any other businesses		<p>not covered</p> <p>MP - the next issue of Roundabout is key for informing the community about the upcoming Reg 14 process. What other publicity activities do we need to undertake?</p>
Date and time of next meeting	AG	<p>was suggested that all revisions be submitted to GK within the next 2 weeks.</p> <p>MP - suggest a follow up AG meeting on Monday 10th August, 7pm Zoom call to discuss the revised final draft before Reg 14 commences.</p>