

**Woodhouse Parish Neighbourhood Plan  
Advisory Group Meeting MINUTES  
Tuesday 11th August, 7pm-8pm  
Zoom Call**

**Attendees:** Neil Davidson, Peter Searancke, Ann Irving, Merrin Pearce, Malcolm Whitmore,  
Kate Moore, Richard Mollart, Vicky Allen, Bertil Schou

ITEM	WHO	DETAIL
<b>NP Status discussion</b>	<b>ND/MP</b>	<p>NP Discussed GK's suggestion that the group finalise the draft ASAP and submit it to CBC for Strategic Environmental Assessment.</p> <p>Group agreed that PS could continue with developing the Community Actions section in the meantime.</p> <p>Group also agreed on steps to finalise the draft.</p>
<b>Overview of next steps</b>	<b>Group</b>	<ol style="list-style-type: none"> <li>1. All final comments (eg Chris', Vicky's, Kate's) would be collated and incorporated into a revised master Word Doc by Ann. (GK to supply the Word Doc for editing to AI)</li> <li>2. AI would then circulate final draft to group and ND would submit to CBC for Environmental screening.</li> <li>3. Community Consultation would be encouraged via Roundabout / Parish Council website / local shops. Deadline for feedback: Friday 25th September. All residents and stakeholders to be invited to feedback</li> <li>4. Amendments according to that feedback will be made</li> <li>5. Reg 14 commences</li> <li>6. Feedback addressed</li> <li>7. The plan will then be formally submitted to CBC</li> </ol>
<b>Date and time of next meeting</b>	<b>Group</b>	<p><b>Tuesday 6th October</b> to address comments from community consultation/CBC Screening notes before Reg 14 formally commences.</p>