

WOODHOUSE PARISH COUNCIL - King George's Field, Woodhouse Eaves
Charity no. 1087237

Minutes of the meeting of the Trustees of King George's Field - Woodhouse Eaves
held in the Village Hall, Woodhouse Eaves on Monday 2nd December 2024

Present:

Mr P Ince, Chairman	Mr D Shiels
Mr P Searancke, Vice Chair	Mrs T Wood
Mr S McDonald	Mr M Greenhalgh
Mrs L Greenhalgh	Mr C Bennett
Mr R Thomas	

1.	APOLOGIES: None		
2.	DECLARATIONS OF PECUNIARY AND PERSONAL INTERESTS: Mr Bennett - Village Green		
3.	MINUTES OF THE PREVIOUS MEETING HELD ON 4TH NOVEMBER 2024 <u>RESOLVED</u> To <u>confirm</u> and <u>sign</u> the Minutes as a true record.		
4.	MINUTES OF THE EXTRA ORDINARY MEETING HELD ON 12TH NOVEMBER 2024 <u>RESOLVED</u> To <u>confirm</u> and <u>sign</u> the Minutes as a true record.		
5.	<p>[a] To <u>receive</u> the Facilities Officer report for November:</p> <ul style="list-style-type: none"> • A Service Level Agreement for the Grass Pitch Maintenance Fund has now been received. This requires careful consideration. The Facilities Officer to discuss with the Chairman and present back at February's meeting. • Quotations are being obtained for the renewal of the ground's maintenance contract. The current contract is due for renewal on 1st April 2025. • A quote has been received to level and re-seed the area next to the tennis courts for the new play area location at a cost of £950.00 plus vat. The quote for removing and getting rid of the concrete is £400.00 plus vat. To be discussed at a future meeting. • The Facilities Officer to discuss installing the Inspire system into the village hall with the Vice Chairman. <p>[b] The Trustees discussed Taylors' proposal to do further exploration work on the football pitch to identify the cause of standing water for a cost of £500 at the end of the football season.</p> <p>[c] The Trustees approved Jack Hubbard to prepare the application form for the Monkey Challenge Climbing Wall National Lottery grant and for the Trustees to review them before submitting. Also, the Clerk to investigate with Jack Hubbard if there is any alternative playground equipment available.</p> <p>[d] The Trustees discussed the three quotes for removal of 3 items of play equipment, preparing the land and re-installing and decided to discuss this at a future meeting.</p>		
5.	<p>FINANCE <u>RESOLVED</u></p> <p>[a] To receive financial reports:</p> <ul style="list-style-type: none"> • The monthly bank reconciliation at 22 November • The monthly reconciliation of accounts at 22 November <p>[b] To approve the following Accounts for Payment for previously agreed or delegated expenditure:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 80%; padding: 2px;">Salaries</td> <td style="width: 20%; text-align: right; padding: 2px;">1189.28</td> </tr> </table>	Salaries	1189.28
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	Dusters Cleaners – cleaning halls	1481.10	
	BT – village hall broadband	49.95	
	All View Windows – monthly window cleaning	55.00	
	Roma Landscapes – monthly grounds maintenance	358.33	
	Waterplus – water supply for Village Hall	233.34	
	Waterplus – water supply for Y&C Hall	14.63	
	EDF – electricity supply for Village Hall	653.05	
	EDF – electricity supply for Y&C Hall	246.28	
	Complete Banner Business Solutions – toilet tissue	57.70	
	Jan Halliday – supplies for hall kitchens	6.10	
	Phil Smith – Handyman Contract	671.95	
	Target Hygiene – toilet bin servicing quarterly	249.72	
	MCV Midlands Ltd – Village Hall exterior rendering	9250.00	
	GP Goddard & Son Ltd – VH House boiler repairs & gas safety check	155.00	
	The Play Inspection Company Ltd – Outdoor pre-installation play equipment inspection & report	255.00	
	Sterilizing Services Ltd – 6 monthly water tank cleaning & legionella checks	538.00	
	Complete Banner Business Solutions – hand towels	89.80	
	Unity Trust Bank – Monthly account charges for KGV Charity A/C no. 20472391	5.40	
	Unity Trust Bank – Monthly account charges for KGV Charity A/C no. 20240235	5.25	
	<p>[c] To note charity income for November = £5454.69</p> <ul style="list-style-type: none"> • £4814.69 - hall lettings • £640 - PC office rent <p>[d] To confirm and sign the Minutes from the Finance Committee meeting on 14th November.</p> <p>[e] To consider the Charity Wish List.</p> <p>[f] To consider and approve the draft budget for 2025/26.</p> <p>[g] To consider and approve adopting the new financial regulations.</p> <p>[h] To consider and approve adopting the new financial risk assessment.</p>		
6.	ANY OTHER MATTERS TO NOTE OR FOR FUTURE AGENDAS		
	[a] The Trustees agreed to arrange for the Charity to meet in January to discuss the playground equipment as a project.		
7.	VILLAGE GREEN PROJECT		
	Mr Bennett left the meeting due to having a pecuniary and personal interest.		
	[a] The Trustees discussed the quotes for creating the village green and agreed not to approve them until January's extra ordinary meeting.		

The meeting closed at 21:05hrs

CHAIR