

Woodhouse Parish Neighbourhood Plan Advisory Group Meeting

MINUTES from Tuesday 29th October 2019, 6:45pm-8:30pm Village Hall, Woodhouse Eaves

Present: Gary Kirk, Neil Davidson, Tim Sault, Merrin Pearce, Richard Mollart, Bertil Schou, Cathy Schou, Kate Moore, Ann Irving, Peter Searancke, Jim Horne.

Apologies: Mark Elliott, Malcolm Whitmore, Iqbal Rassool, Chris Drane

ITEM	WHO	NOTES & ACTIONS
Introduction	DD	No further declarations of interest; Amendment to Housing Theme Group 22nd Oct minutes (ref site allocation as described in the housing update below.)
Project Status Quo	ND	Overview is that since the summer (when theme groups were working independently), there has been an effort to share progress within the whole Advisory Group and cross-reference methodologies, approaches and findings. All groups are either in progress writing policies or about to commence.
Theme Group Updates	ND, RM, KM GK	<p>Housing Update - ND - Group is preparing to commence policy writing and is investigating sustainability and design considerations. Group is awaiting the results of the call out for sites which has been issued via Roundabout, Royal Mail and the Parish Council website. Deadline for responses given in the Royal Mail call out is 7th November.</p> <p>Group has reviewed the Charnwood Local Plan (draft) which has allocated 160 sites to be delivered by Neighbourhood Plans in the next 5 years, in the villages classified as 'other settlements'. This gives Woodhouse Eaves an (averaged) allocation of 11.4 units. Woodhouse village does not have an allocation.</p> <p>GK advised that whilst there is no requirement for WE to allocate sites to meet this minimum target, if the village falls below the 11.4 dwelling minimum requirement, and Charnwood falls below its 5 year land supply, then our Neighbourhood Plan would be deemed 'out of date'. This is important because any subsequent development applications would then no longer be required to adhere to our NP policies.</p> <p>Sustainability Update - RM - currently working on policy draft. RM questioned the length of the Sustainability draft chapter and GK responded that he will take a view once the full draft NP has been put together. He said that the NP is being written for various audiences including:-</p> <ul style="list-style-type: none"> - the examiner (who will not know the parish) - Charnwood Borough Council (planning department) who will use the NP until 2036 to determine planning applications - the local community who will be interested in the information provided about their parish. <p>RM asked whether our NP policies can include 'promotion' of stronger environmental credentials for any development (new housing or renovation) beyond the national building standards. Eg grey water recycling, solar panels, insulation standards etc... GK stated that we can't mandate this in our policies but we can 'support' these as preferred standards. In cases where the village has negotiated directly with a landholder, such requirements may be able to be stipulated. Suggestion for RM, Bertil Schou and Mark Elliott from the Housing and Sustainability groups to collaborate to develop our NP policies to this end.</p> <p>Environment Update - KM - Group has had a very busy summer scoring every piece of bounded land in the Parish. The group has set a threshold of a score of 10 or above for sites that it's important to protect; and has met to discuss these sites. Next steps will be to develop the written policy and cross-reference with the other theme groups.</p>

Charnwood Local Plan Update	TS	(See also Housing Update). Tim Sault who attended the Local Plan meeting reminded the group that we must ensure that our NP is consistent with the Local Plan.
Site Discussion	PS	Peter Searancke questioned the Housing Group site scoring matrix and suggested that some of the criteria should have a heavier weighting due to the impact of the development being greater. ND agreed to review it in the next Housing Theme Group meeting. Group reviewed the existing SCHLAA sites preliminarily but will await the responses to the call-out before making any full analysis.
Financial Update	GK, AI, PS	GK mentioned that there is a possible additional source of funds in relation to a new funding pot opened up by Locality which is to explore opportunities for affordable housing for sale. GK will liaise with PS, AI and the Parish Clerk in relation to this.
Rural Housing Forum and NP Network Event	All	Group felt that attendance to these events wasn't required due to having attended similar events already.
Any other business	CS	Group discussion about ensuring that our NP is representative enough of the whole community; and that we are keeping the community informed enough about our progress. We are already creating regular Roundabout updates. Cathy Schou is doing a school engagement session to record the views of local children. GK outlined the community consultation and NP assessment process to come. ND suggested that a flyer could go out with Roundabout and also set up a display board with an outline of policies and provide context for them. All theme groups to supply material to Merrin Pearce by 11th November for lay-up and circulation to the group by 15th November in preparation for display at the general election on 12th December. CS updated the group that Mark Temple is going to write the historical context for the history of the Parish chapter. GK asked about the status on our group's vision. GK to send vision notes to MP. MP to circulate previous progress to the group. ND to write the forward.
Date and time of next meeting	DD	6:45pm, Wednesday 27th November, Village Hall