

Woodhouse Parish Neighbourhood Plan Advisory Group

MINUTES from Wednesday 25th September 2019, 7pm-8:20pm Woodhouse Eaves Village Hall

Present: Gary Kirk, Neil Davidson, Peter Searancke, Richard Mollart, Bertil Schou, Chris Drane, Merrin Pearce, Ann Irving, Malcolm Whitmore, Iqbal Rassool. Cathy Schou. **Apologies:** Kate Moore, Mark Elliott, Tim Sault

ITEM	WHO	DETAIL
Welcome and declarations of interest	GK	No new declarations.
Theme Group Progress Reports	Theme Group Chairs ND, RM, IR	<p>Housing Theme Group - ND Survey results of the Midlands Rural Housing Trust indicative of a need for 22 houses. (12 affordable, 10 market). Group has reviewed the 5 Charnwood Borough Council identified SHLAA sites. Upon first inspection, they don't <i>appear</i> to be suitable for housing development. Formal assessment WILL be undertaken. Group is therefore requesting a call out to all Parish land-owners for additional sites. Guidance from YL is that NP must give fair opportunity for all parties to offer their sites; and that this communication should be in addition and subsequent to the Council's previous call out for SHLAA sites. Parish Council holds a distribution list. Borough Council to check it to ensure that it is comprehensive.</p> <p>Sustainability Theme Group - RM First draft document is in progress. Has been produced in collaboration between RM, AI and Mike Preston from YL. Draft to be circulated to Advisory Group once completed in coming weeks.</p> <p>Environment Theme Group - IR Each piece of bounded land in entire Parish is being assessed and scored. Group is approaching completion on survey work. Desk-top work ongoing. At end October, Group will undertake a validation process to ensure assessment consistency (assessment is being undertaken using a detailed set of criteria developed with guidance from YL). Ultimately sites will be ranked, and policies and recommendations developed accordingly - aiming to do this in November. Cathy Schou is liaising with St Pauls Primary School to encourage further community engagement (specifically in relation to Environment and Heritage strands). Merrin Pearce to offer additional content to incorporate Sustainability/Housing strands.</p>
Charnwood Local Plan update	ND	<p>Tim Sault to attend the 8th October Local Plan meeting (as Parish Council representative) Neil Davidson to attend the 21st October Local Plan meeting (as NP representative)</p>
Midlands Rural Housing Trust Survey findings	DD	The survey was issued to 912 households and 242 responses were received. The survey has identified a need for 12 affordable houses and 10 market houses within the Parish. In terms of housing type, the need is for 1-2 bedroom houses (including bungalows) and some 3 BR houses.
Next Steps	ND	<p>Call out for sites letter to be issued to Parish landowners ASAP with a deadline of a month following issue.</p> <p>Overall group aiming to have a draft by end November, early December. Target for completion is Easter 2020.</p>
Financial update	CD	Chris Drane has sent queries to Peter Searancke. May need to undertake a budget variation. GK and AI to cross over on this.
Any other business	AG	<p>Kate Moore is suggesting that the NP includes a vision for the Parish. GK supports this.</p> <p>Neil Davidson to write a forward for the NP.</p> <p>Mark Elliott currently reviewing the village design statements for potential inclusion.</p> <p>Cathy Schou to ask the historian from the Environment group to create an overview of Parish history (although she's quite busy - so TBC).</p>
Date and time of next meeting	AG	<p>Tuesday 29th October Village Hall - 6:45pm Wednesday 27th November Village Hall - 6:45pm</p>