

Woodhouse Parish Neighbourhood Plan Advisory Group

MINUTES from Tuesday 5th March 2018, 7pm-8pm, Annexe, Woodhouse Eaves

Present: Gary Kirk (YourLocale), Neil Davidson, Ann Irving (PC Clerk), Merrin Pearce, Richard Mollart, Kate Moore, Cathy Schou, Tim Sault (PC Cllr), Peter Searancke [PC Cllr], Chris Drane. **Absent/Apologies:** Iqbal Rassoal, Malcolm Whitmore, Mark Elliott, John Owens, Jill Taylor [PC Cllr]

ITEM	WHO	NOTES & ACTIONS
Minutes of 7/2 Mtg	MP	Approved
Scoping Session with YourLocale	YL, AG	<ul style="list-style-type: none"> GK discussed YL's supplied documents: Census 2011 data; Land Registry data 1995-2018; Housing Needs Feb 2019 and the Scoping document with the AG Described Planning Policy Context and the potential expectation for new housing within each of WH and WHE (they are categorised as 'Small Village' and 'Other Settlement' respectively - have different planning/development policies associated). Also outlined potential key issues for each of the topic areas: Economy, Community Facilities, Transport & Access, Housing & The Built Environment, Natural Environment, that are likely to feature in our NP Noted that although Census data is quite old, won't be updated until next Census in 2022. Can be used in conjunction with other, more current research. Reviewed the Charnwood proposed Limits to Development map for WHE - have some scope to modify this through the NP. There is no need for a LTD map for WH because it is zoned as countryside. Discussed Rural Housing Needs surveys (conducted by Midlands Rural Housing in conjunction with CBC) who will fund them. The PC had been briefed the night before, and would consider whether or not to agree to having another one done to update the 2014 survey, at its April meeting. AG questioned uses for findings of survey, whether they could be used to support undesirable development applications. GK advocated process as potentially supportive to NP. Mentioned latitude to include additional NP specific questions within questionnaire.
Finance Update	YL, CD	<ul style="list-style-type: none"> Lottery funding no longer available but further Locality Funding is available. Locality Funding won't issue a second grant until first grant has been used/activities completed. Ann Irving is creating report on first grant and will submit imminently. Funds from any single grant must be used within 6 months of receipt. YL strategy is to apply for funding in stages as the NP progresses. Funding round currently closed but will reopen in April. In the meantime, YL to create an Expression of Interest. YL to create the grant application, AG will then be able to view and submit it. YL can also apply for up to £8K to conduct formal site analysis (but would only bid for an amount that is appropriate to the scale of our village, ie less than £8K). If YL undertakes site analysis, will make expert recommendations about which sites are most appropriate/suitable for development rather than leaving it up to our AG to decide (as alternative Cambridge-based body does).
Woodhouse and Woodhouse Eaves Community Fair	MP	<ul style="list-style-type: none"> Will use Community Fair, 24th March, to promote NP and attract new group members Some AG members will be on other stalls and will recruit on their stalls too. GK to create tri-fold display boards for table (3ft x 2ft) Rota for day: <ul style="list-style-type: none"> 1:00pm - setup Merrin, Malcolm 2:00pm - 2:30pm Merrin, Malcolm 2:30pm - 3:30pm Peter, Iqbal 3:30pm - 4:30pm Tim, Chris 4:30pm - pickup Tim, Chris
Date and time of next meeting	AG	<p>Tuesday 2nd April 7-9pm - King George V Room</p> <p>Meeting will be used to introduce new members to NP and to commence focussed work within each of the three theme groups. To be facilitated by three facilitators from YL.</p>